

Randi M. Howell

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704-701-6311

[Professional Portfolio](#)

Education

Graduate Mathematics Certificate

North Carolina State University

Data Analytics and Visualization Certification

UNC-Charlotte

HR & Leadership Development Coursework

Central Piedmont

Master of Arts in History

UNC-Charlotte

Bachelor of Arts in History

UNC-Charlotte

Bachelor of Arts in Mathematics

Wofford College

Skills

- Employee Training
- Employee Coaching & Mentoring
- Transparent, Concise, and Consistent Communication
- Budgeting
- Flexibility to Pivot
- Data Visualization
- Advanced Excel for Data Interpretations
- Web Editing (HTML & CSS)

Leadership

Learning Community: Research and Publication | Co-Leader

Managers Academy & Dimensions of Leadership

Emerging Leaders

Communication Skills Seminar

Required Manager Training

Part-time Faculty Certification

Prime 30

NCADE (NCOSS) Member

Professional Experience

Central Piedmont Community College

Program Coordinator, Math Emporium | (August 2016 – Present)

- Manage 25 - 50 direct reports, including hiring, scheduling, and training.
- Acting payroll manager for five different position numbers.
- Responsible for budgeting, forecasting, and pro forma.
- Coordinate with marketing to ensure Math Division and Math Emporium website is up-to-date and student-facing content is on brand.
- Develop interactive online trainings for new hire orientation. Online training streamlined the department onboarding process while delivering consistent information to all new employees.
- Oversee development and ITS interfacing for six student lab locations with more than 500 thin client/cloud-based machines.

Adjunct Instructor – Math & History | (January 2015 – Present)

- Implemented and piloted iPad based math courses as a part-time employee through the development of interactive student technology.
- Teaching courses in both mathematics and history.

Instructor Assistant | (March 2014 – August 2016)

- Assisted the lead math instructor with classroom management, student technology issues, and course content questions.
- Ensured students stayed on task and on pace with the coursework.

Safe'N'Clear, Inc.

Vice President | (August 2017 – Present)

- Actively work with leadership team to solidify branding and messaging, in addition to helping lead the marketing strategic plan.
- Create company's profile, and documents related to shareholders and board of directors meetings.
- Oversee social media outlets and posting to ensure they are on brand and support company goals and vision.
- Assist the president with publications through editing, cowriting, and graphic designs that support the company image for increase revenue and traffic.
- Coordinate with nationwide network of healthcare workers to ensure The Communicator is properly used, advocated for, purchased, and promoted.

Presentations

DMA/DRE Orientation Seminars
(2017 – 2019)

Learning Community: Research and
Publication Learnapalooza Presentation
(2018)

RISE MAT 043 Faculty Development
Sessions (2019, 2020)

Faculty and Learning Lens on Equity: The
Classroom Equity Project (In-Progress)

Learning Community Presentation: Managing
Your Professional Profile and Publications
Forum (In-Progress)

Engagement

Provided detailed feedback and input to
cabinet and executive leadership for
development of IRB Process (on-going)

Coordinated and collaborated with teams on
faculty semester training. (on-going)

Coordinated keynote speaker Dr. Nathan
Durdella for Learning Community Presentation
on academic publishing. (2018)

Coordinated keynote speaker and formalized
contracts for Dr. Sara Roberts for institutional
RISE Forum (2019)

Helped establish The Classroom Equity Project
(In-Progress)

Pilot Group Participant for Required Manager
Training for Debbie Lord & Reid Beaver (2019-
2020)

Developed Advising Map and Graphics for Math
and English RISE transition (on-going)

References

Christie Williams
christie.williams@cpcc.edu

Dr. Richard Ozment
rozment1@ctc.net

Dr. Anne McIntosh
anne.mcintosh@cpcc.edu

Bruce Johnson
bruce.johnson@cpcc.edu

Publications

Master of Arts Thesis

2016

That Much-Maligned Monster New Math: An
Examination Of Teacher Preparedness And
Training In The Era Of New Math, 1950 To 1975.

Web-based Publications

Co-Published and Edited

Nursing: Those Who Can't or Don't Want the Flu
Shot. LinkedIn. September 20, 2019.

Changing the Face of the Flu Season: The
Communicator mask. LinkedIn. September 20,
2019.

Attention Audiologists: Change the Way You
Communicate. LinkedIn. August 31, 2019

Using the Communicator to Improve DNA
Evidence Collection Kits. LinkedIn. June 24, 2019.

Changing the Face of Dental Care. LinkedIn. July
30, 2019.

"A Tribute to Deafness for Communication
Innovation". LinkedIn. October 16, 2019.

"Healthcare Providers Who Cannot or Choose
NOT to Get Flu Vaccinations" by Anne McIntosh
and Teresa Robertson. Edited by Randi Howell.
LinkedIn. March, 2019.

"Improving DNA Evidence Collection Kits with
The Communicator" by Anne McIntosh and
Teresa Robertson. Edited by Randi Howell.
LinkedIn. June 26, 2019.

"The Math Works: Reduce Communication-
Related Medical Errors by Investing Upfront" by
Bill Holahan and Anne McIntosh. Edited by Randi
Howell. LinkedIn. May 23, 2019.

"The Story Behind the Communicator Clear
Mask". LinkedIn. January 17, 2019

"The Journey of a Good Product". LinkedIn. March
24, 2019

"The History of the Facemask" . LinkedIn. April 26,
2019